

## OTTERBOURNE PARISH COUNCIL

Mrs J Ayre, Clerk

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To: Members of the Parish Council

11 January 2024

The Meeting of the Parish Council will be held on Tuesday 16 January 2024 at 7.30 pm in the Bianchi Suite of Otterbourne Village Hall.

### A G E N D A

1. Declaration of Interest
2. Apologies for absence
3. Minutes of meetings – to approve the Minutes of the Finance Meeting 21 November 2023  
– to approve the Minutes of the Parish Council Meeting 21 November 2023
4. Action Points and Matters arising in the Minutes not mentioned elsewhere
5. County Councillor's Report
6. District Councillors' Report
7. Local Crime Report
8. Open Session for Parishioners – for statements, observations and questions to be received (time limited)
9. Report of Representatives to various bodies
10. Community Projects and Events
  - i) Tribute to Queen Elizabeth – to receive update for the project and opening event
  - ii) 80<sup>th</sup> Anniversary of D-Day Landing – to receive update for the event on the common
  - iii) Energy Efficiency and Projects – to receive update for the Climate Café event
11. **Report of the Planning and Highways Committee**
  - a) Planning Applications, Decisions, Enforcement Cases – as schedule
  - b) Highways – to receive matters arising incl: Boyatt Lane parking, Kiln Lane signage, flood report
  - c) HCC Future Services 2025 – Public Consultation 8 Jan – 31 March
  - d) Hampshire Minerals and Waste Plan to 2040 – Public Consultation 9 Jan – 5 March
12. **Report of the Recreation and Amenities Committee**
  - a) Oakwood Park Recreation Ground
    - i) General – to discuss groundwater runoff to neighbouring properties
    - ii) Pavilion – to approve grant application and up to £5,000 for replacement windows and front door
    - iii) Play Park and Youth Facilities – to approve contractor for annual independent safety inspection
  - b) Street Amenities – to ratify new street amenities contract
13. **Report of the Finance and Administration Committee**
  - a) Parish Accounts, Payments, Receipts, Reinvestment, Budget Analysis – as schedule
  - b) Website – to approve addition of 'Emergency Information and Community Resilience' page
14. Risk Assessment and Management – to receive any matters arising
15. Notification of events and to raise items for the next meeting:  
Climate Café 27 January 2024 from 11 am -1 pm. Working Party 20 February 2024
16. Date of next Parish Council meeting – 19 March 2024 at 7.30 pm

**The Open Session is set aside for public participation when statements, observations and questions may be received, however participation at all other times will be restricted to Council members. Please contact the Clerk for information on Agenda items prior to the meeting or if you have something you would like raised at the Open Session, but are unable to attend the meeting.**

Julie Ayre, Clerk