# **OTTERBOURNE PARISH COUNCIL**

## **Mrs J A Ayre, Clerk PO Box 663**

##  **Winchester**

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#### Email: clerk.otterbourne@parish.hants.gov.uk SO23 3PB

To: Members of the Parish Council 14 July 2022

The Meeting of the Parish Council will be held on Tuesday 19 July 2022 at 7.30 pm in the Bianchi Suite of Otterbourne Village Hall.

### **A G E N D A**

1. Declaration of Interest
2. Apologies for absence
3. Minutes of meetings – to approve the Minutes of the Parish Council meeting 17 May 2022
4. Action Points and Matters arising in the Minutes not mentioned elsewhere
5. Vacancy for a Councillor
6. County Councillor’s Report
7. District Councillors’ Report
8. Local Crime Report
9. Open Session for Parishioners – for statements, observations and questions to be received (time limited)

10. Community Events

Platinum Jubilee – to receive report on events and beacon management for future use

Village Litter Pick – to propose date for autumn litter pick

11. Report of Representatives to various bodies**:**

Allotments, Southampton Airport, Winchester Passenger Transport Group

12. **Report of the Planning and Highways Committee**

 a) Planning Applications, Decisions, Enforcements - as schedule

b) Strategic Planning – to update on submission, SHELAA site OT08, WCC Regulation 18 extension

c) Southern Water – consultation on ‘Water for Life’ 5 July – 16 August

d) Highways

 i) Pedestrian Crossing – to report proposed build design and installation date 18 July – 5 August

 ii) Any other matters– including Kiln Lane HGV’s, Poles Lane speeding, Lengthsman’s visit

13. **Report of the Recreation and Amenities Committee**

a) Oakwood Park Recreation Ground

i) General – to receive any matters arising

ii) Play Park and Youth Facilities – to approve expenditure for wetpour and update on any other matters

iii) Pavilion – to update on graffiti removal, Legionella test and any other matters

b) CCFC – to receive any matters arising

c) Common – to report on boundary review of bank and ditch construction by WCC Legal Services

d) Street Amenities – vacancy for small works cleaning contractor

14. **Report of the Finance and Administration Committee**

 a) Parish Accounts, Payments and Receipts, Reconciliation, ¼.ly Budget Review – as schedules

 b) Members Allowance Scheme – to respond to survey

15. Risk Assessment and Management – to receive any matters arising

16. Notification of events and to raise new items for the next meeting

17. Date of next Parish Council meeting – 20 September 2022 at 7.30 pm

**The Open Session is set aside for public participation when statements, observations and questions**

**may be received, but participation at all other times will be restricted to Council members.**

**Please contact the Clerk for information on any Agenda item prior to the meeting or if you have a matter you would like raised at the Open Session, but are unable to attend the meeting.**

**Mrs Julie Ayre, Clerk**