

## OTTERBOURNE PARISH COUNCIL

Mrs J Ayre, Clerk

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To: Members of the Parish Council

14 September 2023

The Meeting of the Parish Council will be held on Tuesday 19 September 2023 at 7.30 pm in the Bianchi Suite of Otterbourne Village Hall.

### A G E N D A

1. Declaration of Interest
2. Apologies for absence
3. Minutes of meetings – to approve the Minutes of the Annual Parish Council Meeting 18 July 2023
4. Action Points and Matters arising in the Minutes not mentioned elsewhere
5. Vacancy for a Councillor
6. County Councillor's Report
7. District Councillors' Report
8. Local Crime Report
9. Open Session for Parishioners – for statements, observations and questions to be received (time limited)
10. Report of Representatives to various bodies
11. Community Projects and Events
  - i) Tribute to Queen Elizabeth – to ratify expenditure and receive planned work with updated costing
  - ii) 80<sup>th</sup> Anniversary of D-Day Landing – to report on the national and planned local event
  - iii) Energy Efficiency and Renewable Energy Projects – to discuss options and potential grants
12. **Report of the Planning and Highways Committee**
  - a) Planning Applications, Decisions, Enforcement Cases – as schedule
  - b) Hampshire Water Transfer and Water Recycling Project EIA Consultation – to note response
  - c) Highways – to receive any matters arising
13. **Report of the Recreation and Amenities Committee**
  - a) Oakwood Park Recreation Ground – to ratify expenditure for maintenance work
  - b) CCFC – to discuss complaints in relation to recent matches and noise nuisance
  - c) Open Spaces and Sponder's Mede – to discuss land boundary and receive planned work
  - d) Common – to receive update on banks and ditches and s38 application
  - e) Street Amenities – to receive any matters arising
14. **Report of the Finance and Administration Committee**
  - a) Parish Accounts, Payments and Receipts – as schedule
  - b) External Audit – to receive conclusion report for year 2022/23 and note publication dates
  - c) Insurance – to receive annual renewal quotation
  - d) Committees and Responsibilities and Website – to update
  - e) Agenda items – to review statutory function, powers and duties of the Council
  - f) Budget 2024/25 – to receive proposals for consideration and set the budget meeting date
15. Risk Assessment and Management – to receive any matters arising
16. Notification of events and to raise items for the next meeting:  
30 September Village Litter Pick; 17 October Working Party
17. Date of next Parish Council meeting – 21 November 2023 at 7.30 pm

**The Open Session is set aside for public participation when statements, observations and questions may be received, however participation at all other times will be restricted to Council members. Please contact the Clerk for information on Agenda items prior to the meeting or if you have something you would like raised at the Open Session, but are unable to attend the meeting.**

Julie Ayre, Clerk