MINUTES OF THE MEETING OF OTTERBOURNE PARISH COUNCIL 13 JULY 2021 AT 7.30 PM IN THE CHAMBERLAYNE SUITE, OTTERBOURNE VILLAGE HALL

Present: Cllrs Stafford (C); Gilbert; Lansdown-Bridge; Stansbury; Moody; M Smith; S King **In attendance**: District Cllrs Williams and Laming; 1 Parishioner; 2 others; Clerk. The Chairman welcomed Cllr King and the two visiting Councillors from Badger Farm PC.

1. Declaration of Interest:

Cllr Gilbert for Item 11 a) planning application for 30 Oakwood Avenue. Cllrs Stafford and Reed for Items 12 b) as Governors of Otterbourne School.

- 2. Apologies for Absence: Cllr J Smith; County and District Cllr J Warwick;
- **3. Minutes of Meetings**: to approve the Minutes of the Parish Council meeting 18 May 2021. The Minutes had been circulated prior to the meeting and were taken as read. There being no amendments, they were agreed as a true record for signing by the Chairman.

4. Action Points and Matters arising from Minutes

All items had been actioned or would be reported on in the meeting, except for the following: 11. ii) Community Payback Scheme – Cllr Moody advised work had now been scheduled at the Scout Hut. Cllr Reed was asked to contact the organisers again and liaise with Cllr Moody to progress scheduling work within the village.

5. County Councillor's Report

As attached. Cllr Stafford noted that the speed studies report on the proposed pedestrian crossing was still awaited and a request for a timeline had been made for receipt.

6. District Councillors' Report

As attached. Cllr Stafford raised concern about the overgrown narrow verges along Main Road and Cllr Williams advised she was meeting with the WCC officer to check areas. Cllr Stafford asked about the Local Plan as to when feedback to the public consultation could be expected and Cllr Laming advised he would enquire and report back.

7. Local Crime Report

9 crimes reported in May 2021 (latest figures) within Otterbourne: 5 public order; 1 burglary; 1 drugs related; 2 violent/sexual offences. The police were patrolling on occasions.

8. Open Session for Parishioners

There were no matters raised.

9. Report of Representatives to Various Bodies

a) SOCCT: proposal for expenditure (s137) of £500 from CIL for substantial tree works. A budgeted sum of £500 had been granted in May. However, SOCCT had communicated that following a tree survey, £14,000 of work had been estimated to address Ash dieback and other significant issues. SOCCT was applying for grants and had also approached Compton & Shawford Parish Council. In the short term £2,000 was needed to address high risk areas. Further grant of £500 proposed by Cllr Stafford; seconded Cllr Lansdown-Bridge and agreed unanimously.

To follow through with SOCCT re. payment of grant	Clerk	21 Sept
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b) Conservation Group – proposal for expenditure to purchase a memorial bench. Cllr Stansbury advised that a contribution from a family who had lived within the village since the 1900's had been received. It was proposed that the memorial bench be purchased by the Parish Council with reimbursement by the Conservation Group and at no cost to the Parish Council. Agreed unanimously.

To purchase bench and follow up regarding reimbursement	Clerk	21 Sept
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10. Community Projects

a) Queen Elizabeth II Platinum Jubilee 2022 – to receive update.

Cllr Stafford had met with key representatives from the Village Hall, Otterbourne Brass, Otterbourne Theatre Production, the PCC and Otterbourne Choir to agree an outline programme for the weekend of 2-5 June 2022. Some form of tea party or other activity was also being examined to engage the village.

To c/f to September Agenda for further report	Clerk	21 Sept
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b) CPRE/idVerde litter clearing initiative – to update on Otterbourne's involvement. Cllr Reed had spoken with the CPRE organiser to advise there were eight volunteers within the village. Councillors were asked to identify roads needing litter picking either within Otterbourne or the local district. Kiln Lane, Poles Lane and the Romsey Road from Pitt to Hursley were suggested.

To report roads as above to CPRE and liaise with volunteers	Cllr Reed	21 Sept
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11. Report of the Planning and Highways Committee

a) <u>Planning</u>

i) Applications and Decisions – as attached Schedule.

Cllr Stafford advised that Steve Brine MP had written to both Southampton Airport and to WCC with a view to progressing the Noise Reduction Preferred Routing agreement in relation to the planned runway extension and an update on this is expected in due course. ii) Tree Survey – to receive Councillors' reports on areas of responsibility.

Cllr Lansdown-Bridge reported that five trees requiring Priority 1 work (including the Horse Chestnut by the War Memorial) had been identified as part of the common and reported to WCC. WCC had acknowledged receipt, but advised action may take some time.

b) <u>Highways</u>

i) Street Furniture – to approve contract for cleaning bus shelters, notice boards and benches. Mr Webster was thanked for his good work over the past three years. The vacancy had attracted one expression of interest from Tony Nelson who had excellent references. Council approved the contract for an initial period until March 2022 to commence asap.

To issue contract, schedule, H&S and risk assessment docs	Clerk	asap
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ii) Shared Parish Lengthsman – to identify items for the visit on 28 July.

Cllr Reed advised 11 items identified. The list would be circulated to all Councillors.

To receive final requests before prioritising work and	Cllr Reed	asap
preparing worksheet for submission by 21 July		

- iii) HCC Footpaths and Rights of Way
- to agree HCC priority footpath clearance.

The Countryside Access Team had put forward Footpaths 5, 9a and 9b. Cllr Reed had visited Footpath 5 and would check 9a and 9b to determine whether these were in need.

To advise for submission	Cllr Reed	Asap

– Parishioner request from the Annual Assembly for dog bin on footpath at Brambridge. Cllr Reed had assessed the footpath which was part of the Itchen Navigation and advised that there was not serious fouling or discarded dog bags; there was also a dog bin within the car park of Brambridge Garden Centre. It was agreed not to take forward on the basis that the cost of provision and emptying would not represent value for use by parishioners. Areas closer to the village had also been assessed and although fouling and discarded bags were a problem in some parts, it was felt that the number of dual use green litter/dog bins, emptied free of charge by WCC, provided sufficient opportunity for disposal.

iv) Any other matters arising.

Otterbourne Hill – the drainage improvement works were programmed to commence early September for approximately 5 weeks with the resurfacing carried out immediately after and these works could potentially include an overnight closure.

Poles Lane speed restriction – correspondence was ongoing with HCC for approval to extend the speed sign schedule to include lamp post 7 on Poles Lane and a new holding bar had been received. A request for a 'slow' sign on the road surface at the bend after the M3 underpass was also being requested for assessment by HCC.

Poles Lane drain cover – this was creating significant disturbance to residents and had received multiple reports to HCC; it was anticipated work would commence imminently.

12. Report of the Recreation and Amenities Committee

a) Oakwood Park Recreation Ground

i) General – to approve additional work up to £500 for boundary maintenance.

Cllr Gilbert reported that a number of areas outside of the standard maintenance contract had been identified for cutting back, including the access road hedge and western fence line adjoining residents' properties. Further tree work was also being assessed. Funds had been set aside in the budget and the Clerk had requested quotes. Proposed by Cllr Gilbert, seconded Cllr Moody and unanimously agreed.

ii) Play and Youth Facilities – to update on maintenance items and path options. The list of maintenance items was scheduled for work on 14 July. A site meeting had taken place for tarmac replacement of the paths and a quote awaited. Further meetings with Redlynch and Vita Play for potential use of other mediums were progressing.

To further path assessment and quotations	Cllr Gilbert	21 Sept
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iii) Pavilion – to receive maintenance report and proposal for works up to ± 500 . Cllr Stansbury advised that works to one exterior door and two interior doors had received quote of ± 430 . Proposed by Cllr Stansbury, seconded Cllr Gilbert and agreed unanimously.

To instruct with the work as agreed	Cllr Stansbury	21 Sept
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b) Open Spaces – Public Car Park: to discuss potential Licence for Otterbourne School. The Clerk had been in correspondence with HCC Estates and had prepared a Briefing Note circulated to all Councillors prior to the meeting. Generating from a request to HCC for a contribution towards the refurbishment of the bay markings at the Cranbourne Drive car park, HCC had agreed to the finance, but also suggested that it might make sense to look at a more formalised arrangement for school staff parking. The HCC proposal was for a Licence Agreement setting aside 26 of 34 spaces for school staff use, Mon-Fri and term time only, with pro rata contribution of 40% towards ongoing maintenance costs. Council discussion included: i) although there was currently no agreed HCC contribution towards maintenance costs which could be beneficial to the parish, routine maintenance costs were factored into the annual budget and additional maintenance could always be open to request for a HCC contribution; ii) the car park was primarily a car park for parish use as opposed to school use; iii) the car park was currently well used by staff and availability was good when arriving early in the day so the provision of set bays would not appear necessary; iv) setting aside the majority of the bays for staff use, which might then become available later in the day, could entail greater unauthorised use of the village hall car park or street parking; v) the wrongful use of staff bays could easily become a problem with the Parish Council responsible for enforcement. Overall, Council agreed that the benefit to the parish of entering into a Licence Agreement was not worthwhile as opposed to maintaining the current situation and retaining full control of the car park.

To respond to HCC and report back to Council	Clerk	21 Sept

c) Otterbourne Common

i) Event Use – to approve an event by Otterbourne Brass proposed for Sunday 15 August. Cllr King reported that Otterbourne Brass had requested use of the southern part of the common for an event from 2-4 pm. WCC had approved the event subject to risk assessment and PL insurance. Council unanimously approved the event with provision that it was a reasonable distance from the closest properties and these residents were notified.

To advise Otterbourne Brass of approval by OPC and WCC	Clerk	asap
To liaise on arrangements with Otterbourne Brass	Cllr King/	15 Aug
To notify closest residents of Hilltop Cottages of the event	Cllr Smith	_

ii) Walkway – to discuss construction of a primary walkway onto the common. A concern had been raised that one of the main walkways onto the common funnelled walkers and cyclists into a 1.5 m gap impacting on a resident's privacy. Cllr M Smith had investigated and a Briefing Note had been circulated to all Councillors prior to the meeting presenting three options: i) to leave the existing route with no further changes; ii) to leave the existing route with no further changes; ii) to leave the existing route with no further changes; ii) to leave the existing route in place with removal of the high post, whilst also creating a larger and improved walkway by the bus stop; iii) to alter the bund and ditch back to the original flat ground with posts protecting unauthorised access. Councillors discussed the options focussing on better access to the common by all, including use by Brendoncare and Yellow Dot Nursery who would benefit from a better walkway for wheel and push chair access. Council unanimously agreed to investigate option ii), dependent on WCC approval and cost for implementation.

To examine spec and investigate costs and report back Cllrs M Smith/S King 21 Sept

d) \underline{CCFC} – to receive any matters arising.

Cllr Stafford advised that the Charity/Memorial match held on Sunday 27 June in memory of Steve Harrod had raised in excess of £500 for 'Sophie's Place'. The unexpected numbers attending had created some parking concerns. A request for cones had been made to WCC Engineering and the CCFC Chairman asked to monitor parking more stringently in the future. Training had commenced with pre-season friendlies, scheduled in place of the usual twice weekly training sessions, to be held on Saturdays and a total of two mid-week sessions. Advance notice of games to be held at Oakwood Park will be published at commencement of the season in August.

13. Report of the Finance and Administration Committee

a) <u>Parish Accounts, Payments and Receipts, 1/4ly Reconciliation and Budget Analysis</u> Schedule of payments and receipts as attached. The Budget was on track for the first quarter. Reinvestment of the 6 month and 12 month accounts was due in July and Council agreed placing both on 32 day notice accounts, providing best interest rate, until further assessment prior to the budget meeting in October.

To reinvest 6 and 12 months accounts as 32 day notice RFO	Maturity date
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b) <u>Website</u> – to update on improvements.

Cllr Lansdown-Bridge advised that a back-up person for the website had been identified and he was also looking at website improvements. Councillors' biographies had been uploaded.

To report on further website improvements	Cllr Lansdown-Bridge	21 Sept
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c) <u>Parliamentary Boundary</u> – to support of remaining within the Winchester Constituency. A Briefing Note had been circulated to all Councillors prior to the meeting and added to the parish website. The Parish Council had written to the Boundary Commission in 2017 objecting to its review proposal to move Otterbourne into the Test Valley Constituency as it felt more aligned with concerns that a Winchester MP might represent the parish for. The Commission's proposal had not been implemented and this latest review retained Otterbourne within the Winchester Constituency. Council unanimously approved a response supporting the current proposal to remain within the Winchester Parliamentary Constituency. The public consultation remained open until 2 August and Councillors and parishioners were encouraged to respond online at <u>https://www.bcereviews.org.uk/</u>

To draft response for submission	Cllr Stafford/Clerk	2 August
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14. Risk Assessment and Management

There had been no matters brought to the attention of the Council.

- **15.** Notification of events and to raise new items for the next meeting Legacy Festival 23 – 25 July 2021 at Highbridge Farm in aid of 'Lloyd's Legacy'
- **16.** Date of next Parish Council meeting 21 September 2021. Meeting closed 8.40 pm.

Planning Report June and July 2021

Planning Applications

Case No. 21/01056/HOU	35 Oakwood Avenue, Otterbourne Existing external vertical tile cladding to be replaced with timber cladding to rear elevation and dormer windows to front elevation. New render finish to existing brickwork to front and rear elevations. Existing doors and windows to be replaced with dark grey framed windows. Rainwater gutters and downpipes, fascia and soffits to be changed to dark grey to match windows. Existing roof tiles to be replaced with slate. New bi-fold doors to ground floor rear elevation. No objection.
Case No. 21/01061/HOU	'Nairnside', 2 Poles Lane, Otterbourne Two storey extension, single storey rear extension and loft conversion with dormer. No objection.
Case No. 21/00854/FUL	Otterbourne Manor, Kiln Lane, Otterbourne Demolition of existing stable buildings and the construction of new buildings to support the agricultural use of the land (Amended Description) Comment: No Objection in principle however; we have concern that the access road from Kiln Lane is situated on a "blind bend" that is regularly used by walkers and likely to be impacted by increased traffic. Moreover, the new business, coupled with new buildings and the increased footprint, raises concern as to whether Change of Use is required. In order to safeguard against future development, we ask for the development to be conditioned for any on-site accommodation to be subject to an Agricultural Tie.
Case No. 21/00892/HOU	26 Greenacres Drive, Otterbourne Single storey rear extension. No objection.
Case No. 21/01086/HOU	Otterbourne Manor, Kiln Lane, Otterbourne Take down existing walled swimming pool and golf driving complex. Construct new kitchen garden with greenhouse and landscaping. No objection
Case No. 21/01749/TPO	'Arnage', Norlands Drive, Otterbourne G1 - 2No. Lime Tree, to raise the crown over the footpath 2.75m and highway to approximately 5 meters, back to best practice pruning in accordance with BS3998(2010). Removing the epicormic growth on the stems of the trees and major deadwood (diameter greater than 50mm) from over the footpath and highway. Tree causing an obstruction, wish to carry out some health and safety measures. No objection

Case No. 21/01299/HOU	 1 Oakwood Avenue, Otterbourne Converting the driveway in a way as would contravene the Decision Notice in relation to Application WIR.12195: extending a 2 m/6ft fence along one side of the current driveway and increasing the height of an existing fence from approx 1 metre to 2 metres. Comment: No objection. The applicant intends to create a new vehicle access with drop kerb to the front of the property fronting onto Oakwood Avenue which is a much used access road to the recreation ground; although referred to in the application, no detail is shown on where the new access will feature but we note that this will require HCC Highways approval before it can proceed.
Case No. 21/01464/HOU	30 Oakwood Avenue, Otterbourne Two storey side extension. No objection.
Case No. 21/01431/FUL	'Roselea', Highbridge Road, Highbridge The provision of a stable block to replace existing consent ref 19/00794/FUL No Objection. It is noted that the Decision Notice 19/00794/FUL contained a number of conditions that we request are applied to this application; in particular: "The stables and use of the land hereby permitted shall only be used for the keeping of horses on the site for private recreational use only and shall not at any time be used for any other form of equestrian activity such as commercial riding, breeding or training purposes. The buildings hereby permitted shall not be used for other commercial or business purposes.''
Case No. 21/01912/TPO	Former property: 'Old Deeds', Main Road, Otterbourne Associated with planning approval for 4 no. houses (19/01222/FUL) Oak Tree crown reduction to enable 2 m clearance from closest house, maintaining balanced shape. No objection.
Planning Decisions	
Case No. 21/00868/HOU	'Gilpins', Park Lane, Otterbourne Single storey rear extension. Application permitted
Case No. 21/00480/HOU	5 Coles Mede, Otterbourne New two storey side extension with hipped roof. Application permitted.
Case No. 21/01056/HOU	35 Oakwood Avenue, Otterbourne Existing external vertical tile cladding replaced with timber cladding to rear elevation and dormer windows to front elevation. New render finish to existing brickwork to front and rear elevations. Existing doors and windows replaced with dark grey framed windows. Rainwater gutters and downpipes, fascia and soffits changed to dark grey to match windows. Existing roof tiles replaced with slate. New bi-fold doors to ground floor rear elevation. Application permitted.
Case No. 21/01061/HOU	'Nairnside', 2 Poles Lane, Otterbourne Two storey extension, single storey rear extension and loft conversion with dormer. Application permitted.

Statement of Parish Accounts and Payments 13 July 2021

Bank Statements at 30/06/21	£
Lloyds Treasurers account	29,777.44
Lloyds 6 month investment account to 12/07/21 at 0.03%	11,000.00
Lloyds 12 month investment account to 29/07/21 at 0.3%	<u>28,190.00</u>

Bank Statements at 30/06/2021

68,967.44

Payme	ents from Treasurer's Account June 2021		
OB	Mrs J Ayre – salary and office allowance May	£	992.98
OB	NEST – pension employer and employee	£	69.75
OB	HMRC – tax and NI from employer and employee	£	209.40
OB	Mrs J Ayre $- 1/4$ ly internet, phone and travel	£	79.86
OB	Colden Common Parish Council – HCC Lengthsman scheme	£	56.00
OB	PHS Group – recreation ground maintenance May	£	286.30
OB	A and G Fencing – stakes and posts common/recreation ground	£	789.60
OB	Dek Graphics – scan and print Village Hall constitution	£	13.68
OB	Grant Orchard – 2^{nd} fee for village sign refurbishment	£	270.00
OB	Mrs D Stafford – village flower beds x 3	£	232.00
OB	Melon Engineering – May and June speed sign movement	£	283.34
OB	Grant Orchard -3^{rd} (final) fee for village sign refurbishment	£	220.00
OB	Steelway Fensecure – play park gate buffer part	£	24.60
OB	Kompan – youth facilities post part	£	57.84
OB	Grass and Grounds – open spaces maintenance	£	156.00
		£3	3,741.35
Payme	ents from Treasurer's Account for May Charge Card		
Bin Ba	ags – Recreation Ground		9.94
		£3	,751.29

Payments from Treasurer's Account July 2021

OB	Mrs J Ayre – salary and office allowance June	£	992.98
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OB	NEST – pension employer and employee	£	69.75
OB	JPS Fire and Security – pavilion extinguisher service and 1 new	£	82.33
OB	PHS – recreation ground maintenance	£	286.30
OB	G Mack – supply mixed whips for recreation ground hedge	£	50.00
OB	WCC – dog bins Apr-June	£	130.00
OB	Grass and Grounds – open spaces maintenance	£	156.00
3222	Otterbourne Allotment Association – parts for gate	£	40.00
OB	Business Stream – recreation ground standpipes	£	10.77
OB	Melon Engineering – speed sign invoice	£	141.67
OB	Tony Taylor – notice board repairs	£	235.00
OB	Vita Play – play park repairs	£	474.00
		£ 2	2,668.80
Payme	ents from Treasurer's Account for June Charge Card		
HCC -	- County Supplies box of copying paper for printer		15.66
		£ 2	2,684.46

Update from Hampshire County Council

Waste Less Applications for the Hampshire Waste Prevention Community Grant Fund are invited from now until 6 September 2021. The fund is open to community, neighbourhood, voluntary groups, parish, and town councils. Applicants should discuss their ideas with the County Council's Waste Prevention Team before applying - email <u>waste.prevention@hants.gov.uk</u> to arrange an informal discussion.

Grants are available for community projects which will introduce a new waste prevention, reuse or repair service to the local area - to help build a network of waste prevention services across the county.

Full details of what can and cannot be funded, as well how to apply, are available online at: <u>https://www.hants.gov.uk/News/20210628CommWastePrevGrnt</u>

Highways England M3 Junction 9 Project Hampshire County Council will continue to liaise with Highways England about the important impact of diversion routes and the mitigation for residents on affected routes. Agreed mitigation measures on these diversion routes e.g. speed reduction measures, road surface and adherence to the correct diversions will be important for local residents.

Climate Change Hampshire County Council's Cabinet are proposing an additional £1.2m spend on internal climate change pilot projects with a strong educational focus. These include decarbonisation of fleet vehicles (switching to electric or vegetable oil), additional tree planning, landscape regeneration, expansion of LED and solar PV installations. Many of these will be public facing to include the Sir Harold Hillier's Climate Change Frontier Garden, the climate positive carbon negative River Hamble Country Park, and the food waste station at Royal Victoria County Park.

Queen Elizabeth County Park's new Bike Base project will deliver a package of cycling improvements including:

- A mountain bike skills area will introduce riders to the different features and surfaces they will experience on the park trails.
- A mini-wheels track
- A new 'green' cycle trail for mountain bikes

Cllr Jan Warwick Hampshire County Councillor Winchester Downlands

Winchester District Councillor Report July 2021 Cllrs Laming, Warwick and Williams

The New Leisure Centre

The new Winchester Sports and Leisure Centre officially opened its doors to the public on 29th May. Everyone Active who run the centre on our behalf have been inundated with visitors and enquiries. The operator is working within Covid guidance so there are still some restrictions on usage which will remain in place at the moment. Membership numbers are increasing; Fitness-signed up 1,800 new members since pre-sales went live in March, should be around the 3,000 by beginning of July. We have had an additional 250 children on swimming lessons and now adding additional classes to cope with the demand. We have had over 1100 children having swimming lessons every week. Target for the centre is 2500 at maturity. Exercise classes-4200 group exercise bookings since June 1st, classes are extremely popular. Fitness and family swimming sessions are running at 75% capacity, school swimming starts in September. Despite the reduced occupancy levels in all activities WSLP is now one of the busiest centres in the Everyone Active estate across its fitness and swimming attendances and obviously everyone is delighted by this success.

Grants https://www.winchester.gov.uk/grants

Small Grants scheme now open for up to £500. Local voluntary organisations or community groups looking to provide a piece of equipment or plan an activity. Grants are available for one-off pieces of expenditure on projects and equipment. Until September 30th our relaxed criteria mean that organisations can apply for Covid 19 related activities such as trialling alternative ways of working on creating a Covid safe environment.

Crowdfunding grants up to \pounds 2,000 - The council will consider matching up to 50% of the projects costs up to a maximum of $\pounds 2000$. In both our funding schemes we are encouraging applicants to apply for grants to support Covid related activities. We are also looking to support organisations who have had an increase in service users and incurred additional costs as the result of the pandemic.

Community grants - Work on the development of a Community and Wellbeing Strategy due to Covid 19 diverting all our attention to supporting our residents, businesses and communities. Therefore, the time is right to commence work on the development of a Community and Wellbeing Strategy. An update will be presented at Health and Environment Policy Committee on 6th July.

Vaultex Site

Work has begun at the Vaultex site at Bar End to create a new park and ride facility with EV charging solar PV and a green wall. The Council have been able to progress this project because of a grant of just over £5 million from the M3 LEP. We have been clear that there is a real need to cut the number of cars moving around the one-way system and parking in the centre of town. This fits with the ambitions of the Winchester Movement Strategy and will make it easier to justify losing parking spaces in the centre in future. We were all saddened however, that the Council has been challenged by a Judicial Review on this site. This puts not only our ambitions for cleaner air in the City centre at risk but also a significant amount of grant money too. Although it is a partnership project supported by external funding and is one, we will deliver for our residents, as we will look at other sources if it becomes necessary.

Southampton Airport

WCC wrote to the Secretary of State asking that he intervene and call-in Eastleigh's decision. We did this on the basis that other regional airports were also looking to expand and that the net effect would have a wider impact on the government's climate change objectives. Unfortunately, Eastleigh then issued a Decision Notice meaning that the option to call-in fell.

Grass cutting, Verges and Wildflowers

Meetings have been held with IdVerde about the mowing regimes for verges and wildflower areas. We are getting very good feedback on the areas where we've been trialling reducing the number of cuts. A recent meeting with Alresford and BFOB Cllrs to gauge our opinions and issues with the project was very successful. With this and the public feedback the project will be looked at and decisions made on whether to extend it next year. This is not a cost saving exercise as the reduced mowing regime will be more expensive than the regular regime due to having to collect the clippings. It is to improve bio-diversity across the district.